

# Association of West Virginia Solid Waste Authorities

## Board Meeting - September 10, 2008

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The Association of West Virginia Solid Waste Authorities met on Wednesday, September 10, 2008 at the Stonewall Resort in Roanoke, West Virginia.

Those in attendance were: Roger Frame, Bob Wines, Tammy Bonar, Howard Coffield, Sherrie Hunter, Michael Grunau, Pat Highland, Sandy McClure-Malcom, Bill Patton, Dick Cooke, Paul Hayes, and Rebecca Harlan.

- I. **The Pledge of Allegiance:** Everyone was invited to recite the pledge of allegiance.
- II. **Opening Comments:** Chairman Roger Frame called the meeting to order. Roger thanked Bob for all his hard work with the planning committee.

Roger reported that a nominating committee needs to be appointed. Roger asked Michael Grunau, and Bill Patton to serve on nominating committee. He will also ask Jerry Haynes to serve on the nominating committee.

Roger asked Michael Grunau to continue serving as bylaw chairperson.

The following offices are up for re-election, are currently held by: Chair; Roger Frame, Vice-Chair; Joyce Harris-Thacker, Director; Howard Coffield, and Director; Sherrie Hunter.

- III. **Minutes:** Since membership renewals did not go out until July 2008, there were no members as of the July 10, 2008 board meeting. Therefore Michael Grunau moved to accept the minutes of the May 22, 2008 meeting. Howard Coffield seconded the motion. The motion passed unanimously.

Michael Grunau moved to accept the minutes of the July 10, 2008 minutes as amended. The following items were amended: item II, first sentence (*motion to approve May 22, 2008 minutes*), item I, second sentence (*the SWMB will post legislative issues weekly during legislative session*) and item III, second sentence (*contact Jerry Bird from the Public Service Commission for their money owed*). Howard Coffield seconded the motion. The motion passed unanimously.

- IV. **Treasurer's Report/Due Bills:** Copies of Financial Reports dated 9/9/08 were distributed. Bob Wines reported the following: the balance of the AWVSWA general as of 9/9/08 is \$33,869.00.

Dues solicitations were sent out for 2008 and 26 Solid Waste Authorities have paid their dues at this time.

Transition to the new bank and new address is complete. A filing cabinet was purchased for AWVSWA use. Airline tickets were purchased for one of the conference speakers. Howard Coffield moved to file the treasurer's report for audit. Rebecca Harlan seconded the motion. The motion passed unanimously.

- V. **SWMB:** Mr. Cooke reported that the Solid Waste Management Board did receive a request from the Legislative Committee on Government Affairs-Sub Committee B, to make a presentation on the

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House Current Resolution 114, (project studying and researching pay-as-you-throw, plastic bags, bottle bill, and etc.) Paul Hayes of the SWMB shared a presentation with this group about what is going on throughout the world, and in various states, and cities in the United States with plastic bag legislation.

VI. **Old Business:** There was no old business discussed.

VII. **New Business:**

A. **Discussion:** Roger Frame has the Conference memorandum that needs to be signed and returned to the WV Department of Environmental Protection. Per the memorandum a report of the annual conference is due to WV DEP REAP By February 28, 2009.

Michael Grunau requested Recommendations of the Nominating committee by be added under new business.

Bob Wines requested that IRS Non Profit Status be added under new business.

1. **IRS Non-Profit Status:** There was discussion about whether or not the Association is an active 501C-3 tax exempt organization.

Sandy McClure-Malcolm reported the following: The Business Registration fee was paid on 8/4/2008. \$150.00 was paid (\$125.00 was the penalty because it was not paid in 2007 and \$25.00 for the current year.) The Business Registration provides the Articles of Incorporation. Sandy McClure contacted the state and she and Bob Wines had to do paperwork to get the association back in good standing with the state. Sandy also had to contact the IRS to get the association re-activated, because the IRS had not been contacted in years, she asked for a letter of determination but has not received one yet. If the association is 501C-3 then it needs to become part of the permanent records.

Michael Grunau suggested that Curt Keese be contacted about the 501C-3.

Bob Wines reported that if we are still an active 501 C-3 organization then we need to get 990's filed, and there are still some unresolved matters that need to be completed with the state and IRS. Bob will contact Curt Keese and talk with him about this.

Michael Grunau moved that Bob Wines be authorized to enter into an agreement with Tetric and Bartlett, based on the information discussed and fees that he is aware of should he need them to facilitate the production of documents for the federal government. Sherrie Hunter seconded the motion. The motion passed unanimously.

2. **Recommendations of the Nominating Committee:**

Michael Grunau reported that the nominating committee in accordance with the conversations and contacting the existing officers and directors of this association who are up for re-election or whose terms have ended recommends that the slate be listed as: Roger Frame as Chairman; Joyce Harris Thacker as Vice Chairman; and Howard Coffield and

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Sherrie Hunter as Directors. Rebecca Harlan seconded the motion. The motion passed unanimously.

Roger Frame will send the slate of officers and any bylaw changes to the member authorities via email at least thirty days prior to the conference.

3. **Litter Control Officers:** There has been discussion about litter control officer responsibilities and expanding their authority such as granting them permission to write citations. The legislative information is being drafted and will be given to the Judiciary chairman so it can be addressed and hopefully endorsed at the conference.
4. **Household charge for waste pickup:** There has been discussion as part of the roundtable/focus group discussions about implementing some of the mandates that we get from the government and the expenses that go along with these mandates such as litter control officers. One idea discussed was to have the hauler or electric companies collect a household fee that could be returned to the solid waste authorities.

### VIII. **Member's Forum:**

Sherrie Hunter shared that we need to make sure the AWVSWA sends grant deadlines and dates via e-mail or regular mail to all solid waste authorities.

Bill Patton reported that the AWVSWA needs to work on getting funds from L-Cap fees for all solid waste authorities to help with solid waste authority expenses, recycling, and etc.

- IX. **Adjourn:** Bill Patton moved to adjourn the meeting. Howard Coffield seconded the motion. The meeting was adjourned. The motion passed unanimously.

Respectfully submitted,

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Roger Frame, Chairman

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Rebecca Harlan, Secretary