

Association of West Virginia Solid Waste Authorities

Meeting Minutes – June 21, 2012

The June 21, 2012 meeting of the AWVSWA was held at the Panera Bread Restaurant in Clarksburg, West Virginia.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker called the meeting to order and thanked all for attending.
- II. **Establish Quorum /Call to Order:** The following attended the meeting in person: Joyce Harris-Thacker, Howard Coffield, Michael Reese, and Melissa Kennedy and Laura Stiller (who had a voting proxy from Jeff Palmer). Rebecca Harlan (who had a voting proxy from Glenn Kocher) attended via conference call. Joyce Harris-Thacker, Chair, declared a quorum of the executive board present and called the meeting to order.
- III. **Minutes:** The corrected minutes of the March 15, 2012 and the minutes of the April 19, 2012 meetings were distributed at the meeting and via e-mail. Michael Reese moved to approve the corrected minutes of the March 15, 2012 meeting, and the minutes of the April 19, 2012 meeting. Howard Coffield seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** The balance of the general account as of June 20, 2012 was \$34,876.20. The total income received from 7/1/2011 to 6/20/2012 was \$7,405.15, and expenses were \$11,374.44.

The balance of the education account as of June 20, 2012 was \$13,546.79. The total income received from 7/1/2011 to 6/20/2012 was \$41,550.98, and expenses were \$50,781.36.

IV. **Old Business:**

1. **2011 Audit/Financial Review:** Joyce Harris-Thacker reported that Michael Grunau was not able to attend the meeting but did submit a written financial review of the AWVSWA General and Educational Accounts. Howard Coffield moved to accept the 2011 Financial Review. Michael Reese seconded the motion. The motion passed unanimously.

V. **New Business:**

1. **Conference Planning Updates – 2012 Oglebay:** Laura Stiller reported that Tonya Patton from the Raleigh County Solid Waste Authority will coordinate the speakers for the conference, the 2013 conference location needs to be decided, shared that some sponsors and exhibitor have been confirmed, need for a keynote speaker, topic ideas for natural gas session, asked for and shared ideas for Monday luncheon as there will not be SOP awards this year, will contact Oglebay for meal and break information, dues notices, conference registration forms, and REAP conference scholarship information will be mailed and email around July 1st.

2. **2013 Conference Bids:** Ms. Stiller reported that she has received four bids for the 2013 conference from: Canaan Valley, Oglebay, Snowshoe, and Stonewall. The bids which had been email to committee members were reviewed and discussed. Ms. Stiller will prepare a synopsis of the bids which will need to be voted on at the August 2012 board meeting.

3. REAP/DEP MOU Increase: Chair Joyce Harris-Thacker read the letter that was prepared to send to Randy Huffman, Cabinet Secretary at the WV DEP requesting an increase from the DEP on the MOU for the conference. Howard Coffield moved to send that letter and supporting documentation as presented. Michael Reese seconded the motion. The motion passed unanimously.

4. College Scholarships: Chair Joyce Harris-Thacker reported that she had received an email from Sherrie Hunter requesting the names of those individuals willing to serve on the scholarship committee. Chair Thacker will send the names to her, and request that the committee meet to discuss scholarship guidelines and be prepared to report back to the board at the August meeting.

5. Legislative Updates: There was discussion about a federal minimum wage increase to \$10.00 per hour and the effect it might have on solid waste authorities.

6. Website Updates: Chair Joyce Harris-Thacker reported that additional AWVSWA officer and director information needs to be updated. Mrs. Harlan will obtain and forward the corrections to Phil Mann at the WV Solid Waste Management Board.

VI. **Solid Waste Issues from the Floor:**

1. Permanent Address and Treasure Support: Mrs. Harlan reported that Sandy McClure Malcolm at the North Central Co-op is resigning her position as the permanent address and treasurer support for the association for the AWVSWA in December and that a new address and someone to offer treasurer support needs to be determined. Chair Joyce Harris-Thacker asked Mrs. Harlan if she and the Brooke County Solid Waste Authority would consider. Mrs. Harlan reported that she will discuss the matter with the Brooke County Solid Waste Authority board members.

2. Nominating Committee: Chair Joyce Harris-Thacker reported that the nominating committee needs to be discussed and activated at the August meeting to prepare for the election of officers to take place at the annual business meeting to be held at the conference in December.

VII. **Adjournment:** Chair Joyce Harris-Thacker declared the meeting adjourned at 1:25 p.m.

Next Meeting: Thursday, August 16, 2012 at the Panera Bread Restaurant in Clarksburg, WV.

VIII. **2012 Proposed Meeting Schedule:**

January 19, 2012 @ Marion County

March 15, 2012 @ Oglebay

April 19, 2012 @ Bridgeport or Buckhannon

June 21, 2012 @ Panera Bread Restaurant, Clarksburg

August 16, 2012 @ Panera Bread Restaurant, Clarksburg

October 18, 2012 TBA

November 15, 2012 @ Oglebay

All Meetings will begin at 10:00 a.m. with AWVSWA Board Meeting to follow at 1:00 p.m. Meeting locations, not listed, TBA and announced 30 days in advance.

Respectfully submitted,

Joyce Harris-Thacker, Chairman

Rebecca Harlan, Secretary