

Association of West Virginia Solid Waste Authorities February 19, 2015 - Board Meeting Minutes

The regular meeting of the Association of West Virginia Solid Waste Authorities was held on Thursday, February 19, 2015 via conference call. Chair – Jeff Palmer, Secretary – Charity Fellure, Treasurer- Mike Reese, Director Roger Frame, Director Howard Coffield, Director Terri Tyler, Paul Hayes, and Rick Buckley attended via conference call.

I. Welcome and Introductions: Chair Jeff Palmer welcomed all attending.

II. Opening Comments: Mr. Palmer called the meeting to order at 1:00 p.m., and declared a quorum.

III. Minutes: The January 2015 meeting minutes were emailed and available at the meeting. Howard Coffield moved to accept the January 2015 AWVSWA meeting minutes. Terri Tyler seconded the motion. The motion passed unanimously.

IV. Treasurer's Report: The treasurer's report was emailed and available at the meeting. Mr. Reese reported that as of January 31, the balance of the general account was \$37,012.15, the balance of the scholarship account was \$2,000.00 and the balance of the education account was \$35,720.33. Mr. Reese stated that since the report, a check for the \$15.00 registration fee for the individual who couldn't attend conference had been received. He also stated that \$10,036.90 had been received from REAP.

Howard Coffield moved to file the treasurer's report for audit. Roger Frame seconded the motion.

V. Old Business:

None.

VI. New Business:

1. Financial Questions:

- a. Internal Financial Review – Mike Gruneau and Tammy Bonar are working on the financial review.
- b. General and Education Accounts Budget Preparation – Sandy Rogers is working on a budget for the education account. Mr. Reese suggested having a finance committee. Mr. Palmer appointed Mike Gruneau and Tammy Bonar to the finance committee.
- c. Liability Insurance Review – Mr. Palmer will get the requested information to Terri Tyler.

2. Scholarship Committee Report: Mr. Palmer appointed Sherri Hunter, Mike Reese and Howard Coffield to the scholarship committee.

3. Legislative Updates:

Rick Buckley recommended sending an email to all counties regard whether they would prefer the AWVSWA to be advocacy or non advocacy. Mr. Palmer will write a letter and send to board

Association of West Virginia Solid Waste Authorities

February 19, 2015 - Board Meeting Minutes

members before the next meeting for review. Mr. Reese suggested that Mr. Palmer refer to the bylaws to make sure the AWVSWA abides by them. Mr. Buckley, Ms. Tyler, and Roger Frame will work on the guidelines for the Legislative Committee. Mr. Frame is currently working on an updated database of SWA contacts.

4. **Nominating Committee:** Charity Fellure is willing to serve another term as secretary. Mike Reese is undecided as to whether he would like to serve another term as treasurer. There are two openings for Board of Director. Tammy Bonar would not like to serve another term. Howard Coffield is willing to serve another term. Mr. Palmer appointed Roger Frame to serve as chair of the Nominating Committee. Terri Tyler and Charity Fellure will also serve on the committee.
5. **Website Updates:** 2014 conference information is still listed on the homepage. Meeting dates for 2013 are still listed. It was suggested to link old minutes instead of listing them individually. The March 19 meeting in Parkersburg needs added to the calendar.
6. **2015 Conference -**
 - a. The 2015 Conference will be held at Canaan Valley.
7. **Miscellaneous Items:**
 - a. Status of Bylaw Revision - An update is needed to reflect the change about the mandatory meetings. After it is updated, it will be passed around for signatures and then given to Paul Hayes to update the website.
 - b. CED's Landfill Closure, Audit – The PSC is permitting Jefferson County (waste haulers) to charge for televisions. They had to get tariff approval first. Mr. Palmer spoke with Mark Holstine regarding the Landfill Closure Assistance Program. Mr. Holstine said that at the end of the 30 year monitoring period on an LCAP facility, the DEP will make a determination on whether or not continued monitoring is required for the facility. If monitoring is not required, the bond will be returned to the authority and activities will cease. If monitoring is required to continue, LCAP will cover the costs.

VII. **Solid Waste Issues from the Floor:** Mr. Palmer received an email from Wheelsforwish.org. They are requesting that the AWVSWA add a link to their website on the AWVSWA website. Mr. Reese suggested that Mr. Palmer check with the Solid Waste Management Board to make sure they are a legit organization.

A. **Next Meeting:** The next meeting is scheduled for March 19, 2015 at 1:00 p.m. at the Old Parkersburg Courthouse, Parkersburg, WV.

B. **Adjourn:** Roger Frame moved to adjourn the meeting at 2:33 p.m. Mike Reese seconded the motion. The motion passed unanimously.

VIII. 2015 Proposed Meeting Schedule:

January 15, 2015 @ DEP

February 19, 2015 @ Parkersburg Old Courthouse, Parkersburg

**Association of West Virginia Solid Waste Authorities
February 19, 2015 - Board Meeting Minutes**

March 19, 2015 @ Parkersburg Old Courthouse, Parkersburg

April 16, 2015 @ Parkersburg Old Courthouse, Parkersburg

May 21, 2015 @ DEP

June 18, 2015 @ Parkersburg Old Courthouse, Parkersburg

July 16, 2015 @ No Meeting

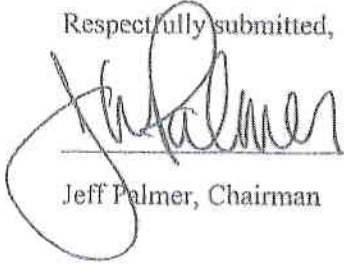
August 20, 2015 @ Parkersburg Old Courthouse, Parkersburg

September 17, 2015 @ Parkersburg Old Courthouse, Parkersburg

October 24-27, 2015 @ Canaan Valley Resort

November 19, 2015 @ Parkersburg Old Courthouse, Parkersburg

Respectfully submitted,



Jeff Palmer, Chairman



Charity Feilure, Secretary