

Association of West Virginia Solid Waste Authorities
January 15, 2015 - Board Meeting Minutes

The regular meeting of the Association of West Virginia Solid Waste Authorities was held on Thursday, January 15, 2015 at the DEP Building, Charleston, WV. Chair – Jeff Palmer, Secretary – Charity Fellure, Treasurer- Mike Reese, Director Tammy Bonar, and Paul Hayes, SWMB, attended the meeting. Directors Roger Frame, Howard Coffield, Joyce Harris-Thacker, and Terri Tyler attended via conference call.

I. **Welcome and Introductions:** Chair Jeff Palmer welcomed all attending.

II. **Opening Comments:** Mr. Palmer called the meeting to order at 1:00 p.m., and declared a quorum.

III. **Minutes:** The November 2014 meeting minutes were emailed and available at the meeting. Howard Coffield moved to accept the November 2014 AWVSWA meeting minutes. Roger Frame seconded the motion. The motion passed unanimously.

IV. **Treasurer's Report:** The treasurer's report was emailed and available at the meeting. Mr. Reese reported that as of December 31, the balance of the general account was \$37,032.51, the balance of the scholarship account was \$2,000.00 and the balance of the education account was \$34,809.75.

Tammy Bonar moved to file the treasurer's report for audit. Howard Coffield seconded the motion.

V. **Old Business:**

None.

VI. **New Business:**

1. **Financial Questions:**

- a. Internal Financial Review – To be completed by February meeting.
- b. General and Education Accounts Budget Preparation – Sandy Rogers presented an AWVSWA/REAP budget at the conference planning meeting. The total budget was \$52,000.00. Mike Reese will put together a budget for the general account and present it at the next meeting.
- c. Liability Insurance Review – Terri Tyler requested a current copy of the policy to review.

2. **Scholarship Committee Report:** The scholarship needs to be advertised more. The application needs updated. Jeff Palmer will appoint a committee by the February meeting.

3. **Legislative Updates:** Mr. Palmer feels that we should be representing all counties throughout the state. It should be up to each individual county on how they feel about the issue at hand. Mr. Palmer proposed that the AWVSWA remain neutral and supply the information to the counties to let them decide on whether they are for, against, or undecided about each issue. Mr. Frame agrees with going that route. He feels that the responsibility of the AWVSWA is to let each county know about legislation going through. Mr. Reese was concerned about the information not going out to each county. Mr. Frame said he once had the contact list set up so that at least one person in each county received the information via email. The current contact list needs to

Association of West Virginia Solid Waste Authorities January 15, 2015 - Board Meeting Minutes

be updated. Mr. Frame will ask Nicole Hunter for a copy of the database with all contacts for county solid waste authorities. Mr. Frame asked if the Bylaws should be modified in regards to the Legislative Committee. Mr. Frame and Mr. Palmer will review the Bylaws.

4. **Nominating Committee:** Mr. Palmer asked Mr. Frame to work on nominations. Ms. Bonar stated that she didn't want to serve as a Board of Directors after the current term. Ms. Fellure is willing to serve another term. Mr. Reese is undecided on whether he would be willing to serve another term.
5. **Website Updates:** Mr. Palmer has been sending updates to Paul Hayes. The banner still needs updated. It was suggested that the membership application be moved to the home page. The conference evaluation results need to be posted on the website. Mr. Reese asked for the layout of the website to be reviewed.
6. **2015 Conference -**
 - a. The 2015 Conference will be held at Canaan Valley. If anyone has a suggestion for a keynote speaker, please send your recommendation to Mr. Hayes.
7. **Status of By-Law Revision:** An update is needed to reflect the change about the mandatory meetings. After it is updated, it will be passed around for signatures and then given to Paul Hayes to update the website.

VII. **Solid Waste Issues from the Floor:** Mr. Reese stated concern about solid waste issues from the floor not carrying over on the agenda until they are resolved. Some issues that will be discussed at February's meeting are: 1) CED's; 2) Landfill Closure; 3) Audit Issues

- A. **Next Meeting:** The next meeting is scheduled for February 19, 2015 at 1:00 p.m. at the Old Parkersburg Courthouse, Parkersburg, WV.
- B. **Adjourn:** Roger Frame moved to adjourn the meeting at 2:12 p.m. Mike Reese seconded the motion. The motion passed unanimously.

VIII. **2015 Proposed Meeting Schedule:**

January 15, 2015 @ DEP

February 19, 2015 @ Parkersburg Old Courthouse, Parkersburg

April 16, 2015 @ Parkersburg Old Courthouse, Parkersburg

May 21, 2015 @ DEP

June 18, 2015 @ Parkersburg Old Courthouse, Parkersburg

July 16, 2015 @ No Meeting

August 20, 2015 @ Parkersburg Old Courthouse, Parkersburg

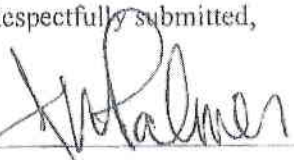
September 17, 2015 @ Parkersburg Old Courthouse, Parkersburg

**Association of West Virginia Solid Waste Authorities
January 15, 2015 - Board Meeting Minutes**

October 24-27, 2015 @ Canaan Valley Resort

November 19, 2015 @ Parkersburg Old Courthouse, Parkersburg

Respectfully submitted,



Jeff Palmer, Chairman



Charity Fellure, Secretary