

Association of West Virginia Solid Waste Authorities

Meeting Minutes – November 15, 2012

The November 15, 2012 meeting of the AWVSWA was held at the Oglebay Resort Center in Wheeling, West Virginia.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker called the meeting to order and thanked all for attending.
- II. **Establish Quorum /Call to Order:** The following officers and directors attended the meeting in person: Joyce Harris-Thacker, Roger Frame who had a proxy for Howard Coffield, Michael Reese, and Glenn Kocher. Jeff Palmer and Sherrie Hunter attended via conference call. Joyce Harris-Thacker, Chair, declared a quorum of the executive board present and called the meeting to order.
- III. **Minutes:** The minutes of the October 18, 2012 were distributed at the meeting and via e-mail. Glenn Kocher moved to approve the minutes. Sherrie Hunter seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** Joyce Harris Thacker reported that there is \$39, 943.60 general account and \$31,778.67 in the conference account education account. The treasure's report will be filed for a financial review.
- V. **Old Business:**
 1. **Website Updates:** Joyce Harris-Thacker reported additional information had been submitted to Phil Mann at the WV Solid Waste Management Board and he has updated it all on the website.
 2. **Association permanent address/financial support:** Joyce Harris-Thacker reported that Mike Reese has indicated that the Jackson County SWA will accept the responsibility of being the permanent address and financial support for the AWVSWA. Glenn Kocher moved to have Mike Reese and the Jackson County Solid Waste Authority become the new permanent address and offer financial support for the AWVSWA after the annual conference and at the end of December. Sherrie Hunter seconded the motion. The motion passed unanimously. It was also noted that the AWVSWA will need to change the permanent address with the post office and the WV Secretary of State's office as soon as possible after the conference.
- VI. **New Business:**
 1. **Conference Planning Updates – 2012 Oglebay:** Joyce Harris-Thacker reported that conference planning meeting was held today, and well under way. There are just a few other things to be finalized. The planning notes will be attached to the minutes.
 2. **2013 Conference Bids:** Joyce Harris-Thacker reported that during the Conference Planning Meeting there was discussion about possibly trying to get bid information from the Waterfront Place Hotel in Morgantown for the 2013 Conference. Sherry Hunter asked if Glade Springs was contacted for a bid, and if they could be considered. Joyce Harris-Thacker feels that is too late in the year to receive and review additional bid information prior to the conference. Glenn Kocher moved that the AWVSWA accept the proposal from the Oglebay Resort to host the

2013 Conference as the costs would be the same as that of the 2012 conference. Michael Reese seconded the motion. There was discussion about the motion. Michael Reese reported that after the October 18, 2012 Conference Planning and Board Meeting that he had taken the four bids received from Canaan Valley, Oglebay, Snowshoe, and Stonewall and prepared a spreadsheet itemizing the costs of the bids received. From the spreadsheet it was determined that there was not a lot of uniformity in the bids. It was decided that guidelines need to be established to determine the needs for the conference, requests for proposal need to be based on conference needs, and proposals need to be reviewed to see if all needs have been addressed before a proposal is accepted. The motion passed unanimously.

3. Scholarship Committee Report: Sherrie Hunter and Michael Reese reported that the draft of the scholarship guidelines need to be reviewed by the scholarship committee to be finalized before it is presented at the conference. The scholarship committee will meet on Sunday, December 2, 2012 at 11:00 prior to the start of the conference.
4. Legislative Updates: Joyce Harris-Thacker and Michael Reese reported there are no legislative updates at this time. Mr. Reese did speak with Rich Buckley who is willing to notify the AWVSWA of anything brought to his attention. The website will be used to help get legislative information to the solid waste authorities.
5. Nominating Committee: Joyce Harris-Thacker reported that she and Roger Frame will contact Howard Coffield and update him on names for the nominating committee to consider for AWVSWA officers and directors, and ask him to contact Mike Eltzroth.

IX. Solid Waste Issues from the Floor: There were no solid waste issues from the floor.

X. Adjournment: Joyce Harris-Thacker declared the meeting adjourned.

XI. Next Meeting: The next meeting will be held at the Oglebay Resort, Wheeling, WV on December 3, 2012.

IV. 2012 Proposed Meeting Schedule:

January 19, 2012 @ Marion County

March 15, 2012 @ Oglebay

April 19, 2012 @ Bridgeport or Buckhannon

June 21, 2012 @ Panera Bread Restaurant, Clarksburg

August 16, 2012 @ Panera Bread Restaurant, Clarksburg

September 20, 2012 @ Oglebay Resort, Wheeling, WV

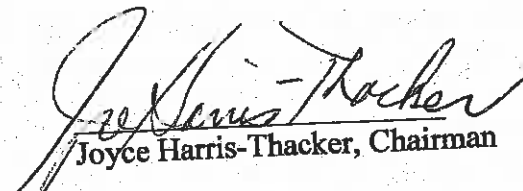
October 18, 2012 @ Stocker Youth Center, Buckhannon, WV

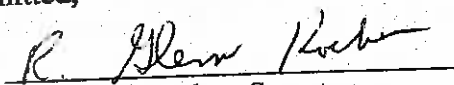
November 15, 2012 @ Oglebay Resort, Wheeling, WV

December 3, 2012 @ Oglebay Resort, Wheeling, WV

All Meetings will begin at 10:00 a.m. with AWVSWA Board Meeting to follow at 1:00 p.m.
Meeting locations, not listed, TBA and announced 30 days in advance.

Respectfully submitted,


Joyce Harris-Thacker, Chairman


R. Glenn Kocher, Secretary