

Association of West Virginia Solid Waste Authorities

Corrected Meeting Minutes – November 7, 2011

The Association of West Virginia Solid Waste Authorities held its Annual Business Meeting at the Resort at Glade Springs, in Daniels, West Virginia on Monday, November 7, 2011.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker welcomed and thanked all for attending.

- II. **Establish Quorum /Call to Order:** Roll call was taken. The following officers and directors attended the meeting: Chair Joyce Harris-Thacker, Vice-Chair Jeff Palmer, Treasurer Robert Wines, Secretary, Rebecca Harlan, Director Howard Coffield, Director Mike Eltzroth, Director Sherrie Hunter and Immediate Past Chair Roger Frame. The following individuals attend the meeting: Michael Grunau, Brenda Wilson, Cathy Flash man, Rick Buckley, Kim Parsons, Jim McDonald, Michael Reese, Charlie Dobbs, Anthony Vandenberg, Shirley Mullet, Evelyn Fitzwater, Ben Smith, Arden Fisher, Anna Fisher, Kenneth Tucker, Roger Randolph, Wayne Bennett, Mark Holstine, Greg Sayre, Bobbie Benson, Burl Smith, Clint Hogbin, Ralph Taylor, Nancy Eads, Wayne Eads, Carrie Strunk, Tammy Bonar, and Edward Riley. Ralph Taylor had a voting proxy from Stephen Zoeller.

Joyce Harris-Thacker, Chair, declared that there was a quorum of the executive board present and then called the meeting to order.

- III. **Minutes:** The minutes of the September 15, 2011 meeting was distributed to those present. Michael Grunau moved to approve the minutes of the September 15, 2011 meeting. Wayne Eads seconded the motion. The motion passed unanimously.

- IV. **Treasurer's Report:** Robert Wines reported on the financial reports that were distributed those present. The balance of the general account as of June 30, 2010 was \$35,962. 82 and as of June 30, 2011 the balance was \$38,845.49.

The balance of the education account as of June 30, 2010 was \$36, 423.00 and the balance as of June 30, 2011 was \$22,777.17. Robert Wines moved to accept the financial reports. Mike Eltzroth seconded the motion. The motion passed unanimously.

- V. **Election of Officers and Directors:**
Joyce Harris-Thacker, Chair, placed in to nomination from the executive committee the following nominations: R. Glenn Kocher as Secretary, Robert Wines, as Treasurer, and Howard Coffield and Michael Reese as Directors.

Joyce Harris-Thacker, Chair requested nominations from the floor for the position of secretary. There were no nominations from the floor for secretary. Mike Grunau moved to close nominations from the floor. Roger Frame seconded the motion. The motion passed unanimously.

Joyce Harris-Thacker, Chair requested nominations from the floor for the position of treasurer. There were no nominations from the floor for the position of treasurer. Mike Grunau moved to close nominations from the floor for treasurer. Wayne Eads seconded the motion. The motion passed unanimously.

Joyce Harris-Thacker, Chair requested nominations from the floor for the position of director. There were no nominations from the floor for the position of director. Mike Grunau moved to close nominations from the floor for director. Wayne Eads seconded the motion. The motion passed unanimously.

Mike Grunau moved to elect the slate of officers as presented by acclamation. Seconded by Tammy Bonar. The motion passed unanimously.

VI. **Old Business:** There was no old business.

VII. **Committee Report/Actions:**

1. **Finance Committee:** Mike Grunau reported that a new member is needed to serve on the review committee, and the committee will continue with the financial review to get it completed and submitted to all member authorities to be voted on at the next board meeting.
2. **By-Laws Committee:** Mike Reese reported that the proposed changes to the bylaws were a result of trouble we had trying to conduct business at our scheduled meetings and not always having a quorum. The proposed changes will allow the AWVSWA to conduct meetings through electronic means such as conference and/or video calls. A copy of the proposed changes were provided to all member authorities and posted on the AWVSWA website. A copy of the proposed by-laws has been attached. Mike Grunau moved to accept the proposed by-laws changes as presented by the bylaw committee. Roger Frame seconded the motion. During discussion it was determined that any and all by-law changes will be mailed and emailed to all member solid waste authorities. The motion passed unanimously.

VIII. **New Business:**

1. **Staff Support (compensation) for secretarial duties, financial duties, conference planning duties:**

Joyce Harris-Thacker, Chair reported that at this time the AWVSWA is providing some compensation for recording and visual recordkeeping, and fiscal bookkeeping duties. Chair Joyce Harris-Thacker suggested that the AWVSWA build a budget for compensation for record-keeping, fiscal bookkeeping and conference planning duties.

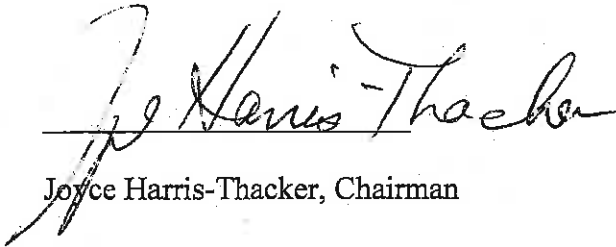
Sherrie Hunter moved that the AWVSWA build a budget of \$6,000.00 per year, \$2000.00 each for secretarial duties, fiscal duties, and conference planning duties that will be paid on a monthly basis. Roger Frame seconded the motion. The motion passed unanimously.


2. **Annual Conference:** Joyce Harris-Thacker reported that next year's annual conference will be at the Oglebay Resort in Wheeling, West Virginia on December 2, 3, and 4, 2012.
3. **Annual Environmental Scholarship:** Michael Grunau moved to that the AWVSWA provide two \$1,000.00 Environmental Scholarships to two students from New River Technical College. Ed Riley seconded the motion. There was much discussion about the scholarships. It was determined that a Scholarship Committee need to be formed and scholarship guidelines need to be established. The motion passed with sixteen yes votes and one no vote.

Michael Grunau moved that the two Environmental Scholarships totaling \$2,000.00 be paid out of the General Fund. Sherrie Hunter seconded the motion. The motion passed unanimously.

- IX. **Solid Waste Issues from the Floor:** There was discussion about activating the legislative committee and discussing free day.
- X. **Next Meeting Date:** To be determined and membership notified.
- XI. **Adjournment:** Michael Grunau moved to adjourn the meeting. Wayne Eads seconded the motion. The motion passed unanimously.

Respectfully submitted,


Joyce Harris-Thacker, Chairman


Rebecca Harlan, Secretary

