

# Association of West Virginia Solid Waste Authorities

## Meeting Minutes – December 3, 2012

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The December 3, 2012 meeting of the AWVSWA was held at the Oglebay Resort Center in Wheeling, West Virginia.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker welcome all to the meeting and introduced the board of directors and officers of the AWVSWA.
- II. **Establish Quorum/Call to Order:** Roll call was taken. 17 of 34 member associations were represented. Joyce Harris-Thacker, Chair, declared that there was a quorum of the executive board present and then called the meeting to order. The following officers and directors attended the meeting: Chair Joyce Harris-Thacker, Vice-Chair Jeff Palmer, Treasurer Robert Wines, Secretary R. Glenn Kocher, Director Howard Coffield, Director Mike Eltzroth, Director Sherrie Hunter and Immediate Past Chair Roger Frame. The following individuals attend the meeting: John Christian, Clint Hogbin, Lynne Lashley, Shirley Hyre, Becky Harlan, Ralph Taylor, Carri Strunk, Richard Barnett, Rick Buckley, Jim McDonald, Robert Kleinedler, Evelyn Fitzwater, Tammy Bonar, Tony Vandenberg, Nancy Haught, Jay Hollen, Burl Smith, Jessie Corley, Donna May, and Laura Stiller. Richard Barnett had a voting proxy from Michael Grunau, and Evelyn Fitzwater had a voting proxy from Nancy Eads.
- III. **Minutes:** The minutes of the November 15, 2012 were distributed at the meeting. Robert Wines moved to approve the minutes. Tammy Bonar seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** Robert Wines reported that two summaries of the bank accounts were distributed at the meeting. The balance of the operating account as of June 30, 2012 was \$34,503.61 and the balance of the account as of November 30, 2012 was \$39,943.60. The balance of the education account as of June 30, 2012 was \$13,488.17 and the balance as of November 30, 2012.

Mr. Wines reported about the 501C tax exempt status of the AWVSWA stating that no information has been received from the Internal Revenue Service except for a confirmation that the application was received and is under review. Mr. Wines shared with the board that law states that the AWVSWA is tax exempt until the IRS rules on the application.

Ralph Taylor moved to approve the treasure's report. Mike Eltzroth seconded the motion. There was discussion and clarification about some of the expense categories. The motion passed unanimously.

V. **Election of Officers and Directors:**

Joyce Harris-Thacker, Chair, shared a letter of resignation from Robert Wines as the Treasurer, and thanked him for his service to the AWVSWA for so many years. Donna May moved to Mr. Wine's resignation. Glenn Kocher seconded the motion. The motion passed unanimously.

Howard Coffield, Nominating Committee Chair; passed out the 2012 election ballot. Mr. Coffield reported that the Chair and Vice Chair positions are for a two-year term, the treasurer position is for

a one-year term to fill Robert Wines' unexpired term, two director's positions will be for a two-year term and one director position for a one-year term to fill Sherrie Hunter's unexpired term. Mr. Coffield ask the members to add three additional names to the ballot.

Mr. Coffield reported that the nominating committee proposed the following for officers and directors for 2012-2013: Chair, Jeff Palmer; Vice-Chair, Sherrie Hunter; Treasurer Mike Reese; Directors: Roger Frame, Mike Eltzroth, Shirley Hyre, Jesse Corley, and Claude Marra. Bob Kleinedler moved to accept the slate of officers and directors as submitted by the nominating committee. Tammy Bonar seconded the motion. The motion passed unanimously.

Joyce Harris-Thacker, Chair requested nominations from the floor for the position of Chair. There were no nominations from the floor for Chair. Robert Wines moved to close nominations from the floor. Nancy Haught seconded the motion. The motion passed unanimously.

Joyce Harris-Thacker, Chair requested nominations from the floor for the position of Vic-Chair. There were no nominations from the floor for the position of Vice-Chair. Jim McDonald moved to close nominations from the floor. Donna May seconded the motion. The motion passed unanimously.

Joyce Harris-Thacker, Chair requested nominations from the floor for the position of Treasurer. There were no nominations from the floor for the position of Treasurer. Robert Wines moved to close nominations from the floor. Donna May seconded the motion. The motion passed unanimously.

Joyce Harris-Thacker, Chair requested nominations from the floor for the positions of director. There were no nominations from the floor for the positions of director. Tammy Bonar moved to close nominations from the floor. Nancy Haught seconded the motion. The motion passed unanimously. It was determined that two people with the highest amount of votes for directors would receive the two-year terms.

Election results: Jeff Palmer, Marshall County SWA, Chair; Sherrie Hunter, Raleigh County SWA, Vice-Chair; Michael Reese, Jackson County SWA, Treasurer one year term; Roger Frame, Marshall County SWA, Director two-year term; Lynne Lashley, Berkeley County SWA, Director two-year term; and Shirley Hyre, Braxton County SWA, one-year term.

VI. **Old Business:** There was no old business.

VII. **Committee Report/Actions:**

1. **Finance Committee:** Mr. Wines reported that Michael Grunau serves as Chair of the finance committee and since there is going to be a change in treasurer position Mr. Wines recommends that the board and finance committee consider contracting with an auditing firm for a more extensive financial review of the financial records.
2. **By-Laws Committee:** Mike Reese reported that if scholarships are approved than the bylaws will need to be amended to refer to scholarships.
3. **Legislative Committee:** Chair Joyce Harris Thacker recommends that members and authorities check out the AWVSWA website for legislative updates. There was discussion about the duties and responsibilities of the legislative committee. It was determined that there is a process for the legislative committee in the bylaws, the membership needs to be contacted to see if anyone is

willing to serve on the committee and if there are any current legislative items that need to be addressed.

VIII. New Business:

1. Staff Support (compensation) for secretarial duties, financial duties, conference planning duties:

Joyce Harris-Thacker, Chair reported that a budget has been built in for these duties.

2. Annual Conference location 2013: Joyce Harris-Thacker reported that due to time constraints the annual conference location for 2013 be tabled until the next meeting.

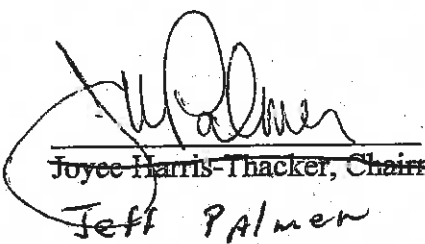
3. Annual Environmental Scholarship: Sherrie Hunter thanked those who having been helping on this committee, is will to have others help on the committee and requested that due to time constraints this item be tabled until the next meeting.

IX. Solid Waste Issues from the Floor: There were no solid waste issues from the floor.

X. Next Meeting: The next meeting date will be announced at a later time.

XI. Adjournment: Robert Wines moved that the meeting be adjourned. Jeff Palmer seconded the motion. The motion passed unanimously. Joyce Harris-Thacker declared the meeting adjourned.

Respectfully submitted,

  
Joyce Harris-Thacker, Chairman

Jeff Palmer

  
R. Glenn Kocher, Secretary

