

Association of West Virginia Solid Waste Authorities

Meeting Minutes – January 19, 2012

The January 19, 2012 meeting of the AWVSWA was held at the Marion County Courthouse in Fairmont, West Virginia.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker welcomed and thanked all for attending.
- II. **Establish Quorum /Call to Order:** Roll call was taken. The following officers and directors attend the meeting in person: Chair Joyce Harris-Thacker, Director Mike Reese, Director, Sherrie Hunter, Laura Stiller, Jim McDonald, Bobbie Benson, and Rebecca Harlan had a voting proxy from Secretary, Glenn Kocher. Vice-Chair Jeff Palmer, Carol Throckmorton, Nicole Hunter, and Paul Hayes attended via conference call. Joyce Harris-Thacker, Chair, declared that there was a quorum of the executive board present and called the meeting to order.
- III. **Minutes:** The minutes of the November 7, 2011 Annual Business Meeting were distributed to those present and read aloud. Sherrie Hunter moved to approve the minutes of the November 7, 2011 meeting. Jim McDonald seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** There was discussion about a need for a budget for the AWVSWA General Fund and Educational Account. Joyce Harris-Thacker, Chair will ask Robert Wines, Treasurer and others to help prepare a budget for the AWVSWA. Joyce Harris-Thacker, Chair read the treasurer's report:

The balance of the general account as of January 19, 2012 was \$37,799.91. The total income received from 7/1/2011 to 1/14/2012 was \$7,403.73, and expenses were \$8, 449.31.

The balance of the education account as of January 19, 2012 was \$2,950.45. The total income received from 7/1/2011 to 1/14/2012 was \$30,712.87, and expenses were \$50,539.59.

It was reported that the conference master bill was paid; no outstanding bills are due, just waiting for a payment of approximately \$8,400.00 from WV DEP. Jim McDonald moved to accept the financial reports. Rebecca Harlan seconded the motion. There was discussion about some of the line items. The motion passed unanimously.

V. **Old Business:**

1. **2011 Audit/Financial Review:** Rebecca Harlan reported that Michael Grunau contacted her by email to let her know that he was not able to attend the meeting to give the Financial Review report. There was also discussion about the Tax Exempt Status that needs to be finalized.

VI. **New Business:**

1. **Committees/Appointments:** Joyce Harris-Thacker, Chair reported that she wanted to have a meeting in January was to see if there was any legislative issues that needed to be addressed that should be shared with all the solid waste authorities. Paul Hayes reported that he was contacted by Rick Buckley from Jackson County SWA, to see if he knew of any legislative items that the solid waste authorities should be aware of, and if there was a way to communicate with all the

SWA's. Paul reported that he told Rick about the Legislative Update section on the SWMB website that is updated often.

Mike Reese asked if there was any updated information after the e-cycling meeting that was held in Charleston on November 30th with Randy Huffman. Paul reported that he is not aware of any legislative action regarding electronic waste. Laura Stiller shared that there was no new action taken just that Randy Huffman met with some of the landfill owners to let them know that they need to abide by the law, and can no longer refuse to take electronic waste. Mike Reese asked if the AWVSWA was invited to be apart of the meetings. Joyce Harris-Thacker, Chair AWVSWA was contacted about the November 30, 2011 meeting, by email on November 28, 2011 and it was forwarded to the solid waste authorities on November 29, 2011.

After much discussion, it was decided that the following information needs to be updated and updated on the AWVSWA website: current officers, calendar of events, meeting dates, minutes, bylaws, AWVSWA applications, committees, and links to grant applications and scholarships. It was also decided that the agenda, financial reports, and meeting minutes should be emailed to the membership prior to board meetings so everyone can have the information for conference calls. Carol reported that Phil Mann is willing to update the AWVSWA website, as long the AWVSWA provides the information to be updated. The information will be updated, and Phil Mann at the SWMB will be contacted to update the AWVSWA website.

2. Conference Planning Update – Laura Stiller reported that the conference planning committee would like to meet with Suanne at Oglebay before February 14, 2011 to determine a detail cost for the conference with a goal to present the information at the March meeting. Mike Reese moved that the board task the conference planning committee to negotiate the best possible contract for the Educational Conference at Oglebay pending approval. Sherrie Hunter seconded the motion. The motion passed unanimously.

There was discussion about possible overcharging by the Glade Resort. Laura Stiller will prepare a packet of information including; the master bill and all supporting documents for a group to review to determine if there was overcharging by the Glade Resort.

3. Annual Environmental Scholarship (Higher Educational Scholarships): Joyce Harris Thacker reported that she does have the marble environmental awards that need to be given out. She will make plans to get those to the recipients. There was discussion about scholarships, a scholarship committee, and scholarship guidelines that need to be established. Joyce Harris-Thacker appointed Sherrie Hunter to chair the higher educational scholarship committee. Sherrie Hunter reported she will obtain some scholarship guidelines that can be reviewed and discussed at the next meeting.

There was discussion about conference scholarships. Conference scholarships are scholarships that may be awarded to solid waste authorities to attend the education conference if funds are available. This committee will be a subcommittee of the conference planning committee. The conference scholarship committee needs to be appointed and guidelines established.

Nicole Hunter shared that there are four possible ways for solid waste authorities to obtain funds to attend the education conference; SWMB grant funds, REAP grant funds; REAP scholarships and AWVSWA conference scholarships. Per person costs for registration, lodging and any other fees needs to be determined as soon as possible to be able to obtain grant funding.

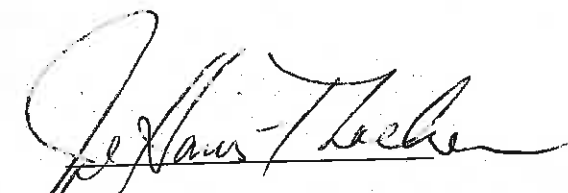
There was also discussion about economic development grants as SOP's will no longer be used. Paul Hayes will try to find out if there is information available to determine if and how economic development grants will be awarded.

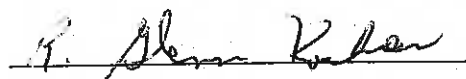
4. **2013 Conference Bids:** There was discussion about bids for the 2013 Conference. It was decided to contact the Stonewall Resort, the Marriott and Embassy Suites in Charleston, the Days in Flatwoods, the Mountaineer Race Track in Chester, Blennerhasset in Parkersburg, the Winn iGATE/Bridgeport Conference Center in Bridgeport, Pullman's Square at the Radisson in Huntington, and Canaan Valley. Laura Still will prepare a RFP and request some proposals for the 2013 Conference.
5. **2012 Proposed Meeting Schedule:**
January 19, 2012 @ Marion County
March 15, 2012 @ Oglebay
April 19, 2012 @
June 21, 2012
August 16, 2012
October 18, 2012
November 15, 2012 @ Oglebay

All Meetings will begin at 10:30 a.m. with AWVSWA Board Meeting to follow at 1:00 p.m. Meeting locations, not listed, TBA and announced 30 days in advance.

- VII. **Solid Waste Issues from the Floor:** AWVSWA website needs to be updated, and tax exempt status needs to be finalized.
- VIII. **Adjournment:** Mike Rees moved to adjourn the meeting. Sherrie Hunter seconded the motion. The motion passed unanimously.

Respectfully submitted,


Joyce Harris-Thacker, Chairman


R. Glenn Kocher, Secretary

