

Association of West Virginia Solid Waste Authorities

February 20, 2014 - Board Meeting Minutes

The regular meeting of the Association of West Virginia Solid Waste Authorities met on Thursday, February 20, 2014 at the Old Parkersburg Courthouse in Parkersburg, WV. Those in attendance were Chairman - Jeff Palmer, Treasurer - Michael Reese, Secretary – Charity Fellure, and Diana Haid. Director - Howard Coffield, Director - Lynne Lashley, and Director - Tammy Bonar attended via conference call.

I. Welcome and Introductions: Chair Jeff Palmer welcomed all attending in person and via conference call.

II. Opening Comments: Chair Jeff Palmer called the meeting to order at 1:03 p.m., and declared a quorum.

III. Minutes: The January 16, 2014 meeting minutes were emailed and available at the meeting. Lynne Lashley moved to accept the January 16, 2014 AWVSWA meeting minutes. Mike Reese seconded the motion. The motion passed unanimously.

IV. Treasurer's Report: The treasurer's report was emailed and available at the meeting. Mr. Reese reported that as of February 20, 2014, the balance of the general account was \$36,324.90, the balance of the scholarship account was \$2,000.00, and the balance of the education account was \$27,928.02.

Howard Coffield moved to file the treasurer's report for audit.

V. Old Business:

1. **Conference at Canaan Valley Resort:** Strategic Materials still has not paid for registration fees for two vendors. Mike Reese has contacted them, but the invoice remains unpaid. Chair Jeff Palmer will follow up with a phone call. If that does not result in payment, then Mr. Palmer will follow up with a certified letter.

New Business:

1. Financial Questions:

1. **990 Form Status:** Mike Reese spoke with Teed and Associates. The 990 was rejected because the wrong calendar year was listed on the form. Teed and Associates will send Mr. Reese paperwork stating that they can file the amended form on the Association's behalf. Teed and Associates stated that this will not affect AWVSWA's tax status.
2. **Reimbursement for Burkley County for Attorney General Ruling on "WASTE":** Clint Hogbin has sent an email stating that Silas Taylor did not feel comfortable charging the Association for work that he felt he had already done. Therefore, there will be no invoice to reimburse.

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2. **Scholarship Committee Report:** The scholarship application is on the website. The deadline for application is May 1, 2014.
3. **Legislative Committee Updates:** Chair Jeff Palmer read page two of the letter sent to Wetzel County SWA from Silas Taylor. Mike Reese stated that the process needs fixed if there is going to be a legislative committee. It was suggested that the Association get an updated list of chairmen from Nicole Hunter and mail a ballot to each chairman. Chair Jeff Palmer will draft a cover letter and ballot to send to the board for review.
4. **Nominating Committee:** None.
5. **2014 Conference:** There was a conference planning meeting earlier at 10:00 a.m. Sandy Rogers had presented a budget of \$35,000 for 150 conference attendees. Chair Jeff Palmer suggested increasing the budget to \$50,000 in case more people register or if there are any incidentals. Howard Coffield moved to accept the conference budget of \$50,000. Lynne Lashley seconded the motion. Sessions were discussed at the conference planning meeting. Entertainment will be discussed at the March meeting.

VI. Solid Waste Issues from the Floor:

Mike Reese stated that the calendar of events needs updated on the website. The minutes need updated as well. Mr. Reese also suggested that a finance committee be appointed.

- A. **Next Meeting:** The next meeting is scheduled for March 20, 2014 at 1:00 p.m. at the Old Parkersburg Courthouse in Parkersburg, WV.
- B. **Adjourn:** Mike Reese moved to adjourn the meeting. Charity Fellure seconded the motion. The motion passed unanimously.

VII. 2014 Proposed Meeting Schedule:

January 16, 2014	@ DEP *
February 20, 2014	@ Parkersburg Old Courthouse, Parkersburg
March 20, 2014.	@ Parkersburg Old Courthouse, Parkersburg
April 17, 2014	@ Parkersburg Old Courthouse, Parkersburg*
May 15, 2014	@ DEP
June 19, 2014	@ Parkersburg Old Courthouse, Parkersburg*
July 17, 2014	@ No Meeting - Tentative
August 21, 2014	@ Parkersburg Old Courthouse, Parkersburg

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September 18, 2014 @ Parkersburg Old Courthouse, Parkersburg

October 19-21, 2014 @ **Pullman Plaza Hotel Huntington, WV ***

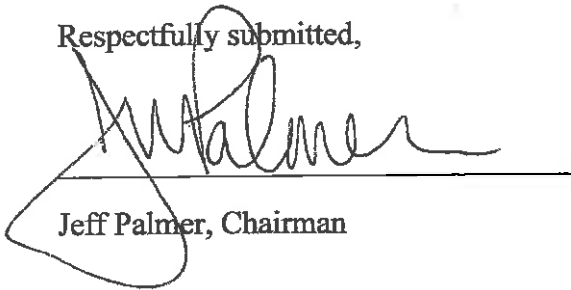
November 20, 2014 @ Parkersburg Old Courthouse, Parkersburg

December 18, 2014 No meeting – Tentative

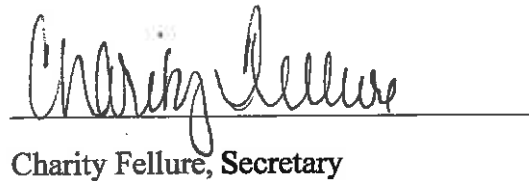
All Meetings will begin at 10:00 a.m. with AWVSWA Board Meeting to follow at 1:00 p.m.

The four regular meeting, indicated in bold and by an asterisk, and the special meetings have the locations listed and have been announced 30 days in advance.

Respectfully submitted,



Jeff Palmer, Chairman



Charity Fellure, Secretary