

Association of West Virginia Solid Waste Authorities

Corrected Meeting Minutes – March 15, 2012

The March 15, 2012 meeting of the AWVSWA was held at the Oglebay Resort in Wheeling, West Virginia.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker welcomed and thanked all for attending.
- II. **Establish Quorum /Call to Order:** Roll call was taken. The following officers and directors attend the meeting in person: Joyce Harris-Thacker, Chair; Jeff Palmer, Vice Chair; Glenn Kocher, Secretary; Howard Coffield, Director; Sherrie Hunter, Director; Mike Reese, Director; Roger Frame, Mike Grunau, Laura Stiller, Melissa Kennedy, and Becky Harlan. Robert Wines, Treasurer; Paul Hayes, and Nicole Hunter attended via conference call. Joyce Harris-Thacker, Chair, declared that there was a quorum of the executive board present and called the meeting to order.
- III. **Minutes:** Howard Coffield moved to approve the minutes of the November 7, 2011 annual business meeting as corrected. Glenn Kocher seconded the motion. The motion passed unanimously.

The minutes of the January 19, 2012 meeting were distributed at the meeting and via e-mail. Howard Coffield moved to approve the minutes of the January 19, 2012 meeting. Glenn Kocher seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** Robert Wines explained some details about that a conference planning budget had been prepared and was distributed at the meeting and via email. Mr. Wines also presented a verbal treasurers' report:

The balance of the general account as of March 15, 2012 was \$36,447.12. The balance of the education account as of March 15, 2012 was \$11,778.27.

The AWVSWA did receive payment from WV REAP for their share of the 2011 conference expenses that are detailed in the Memorandum of Understanding.

Howard Coffield moved to file the treasure's report for audit. Glenn Kocher seconded the motion. The motion passed unanimously.
- V. **Old Business:**
 1. **2011 Audit/Financial Review:** Mike Grunau reported that he and the other committee members will compete the financial review for Fiscal Year 2011.
- VI. **New Business:**
 1. **Conference Planning Updates – 2012 Oglebay:** Laura Stiller reported that the agenda format will stay the same with all conference activities to be held at Oglebay. Cabela's and hopefully other merchants at the Highlands and in Wheeling will be contacted for discount coupons that attendees (and or attendee quests) may use before, during, or after the conference. Conference attendee quests will also be offered activities to participate in at Oglebay.

Ms. Stiller reported that the per room rate per night will be \$115.00 to 135.00 at Oglebay, and that due to increased conference costs there is a need to raise the conference registration fee. Howard

Coffield moved to increase the conference registration fee from \$150.00 to \$160.74 per person. Mike Grunau seconded the motion.

Ms. Stiller reported she is still looking for topics, speakers, theme, sponsors, committee members and etc.

2. 2013 Conference Bids: Ms. Stiller reported that several places have been contacted for a bid for the 2013 conference, with only one reply at this time from the Stonewall Resort. Oglebay was also asked to prepare a bid.
3. REAP/DEP MOU Increase: Chair Joyce Harris-Thacker shared that the AWVSWA might want to contact the WV DEP/REAP requesting an increase to the MOU for the conference. It was decided a review of the last five-year conferences expenses will be prepared to be reviewed at the next board meeting.
4. Budgets: Chair Joyce Harris-Thacker reported that in addition to the Conference Budget there needs to be an AWVSWA budget for support staff and other expenses.
5. Secretary/Admin: Chair Joyce Harris-Thacker reported there will be no change to the Secretarial support staff at this time as Rebecca Harlan will continue to do the secretarial duties.
6. Legislative Updates: There were questions and concerns about recent legislative issues that could have affected all WV solid waste authorities. Director Mike Reese commented that the AWVSWA should consider responding to some of the legislative issues that are addressed and get the information of what is happening to the SWA's as soon as possible and on the website.
7. Website Updates: The AWVSWA website still needs to be updated. AWVSWA officer and director information and bylaws changes were reviewed and Mrs. Harlan will forward the updated information to Phil Mann at the WV Solid Waste Management Board and ask him to update the website.

VII. Solid Waste Issues from the Floor: Scholarships will be addressed at the April meeting.

VIII. Adjournment: Chair Joyce Harris-Thacker declared the meeting adjourned.

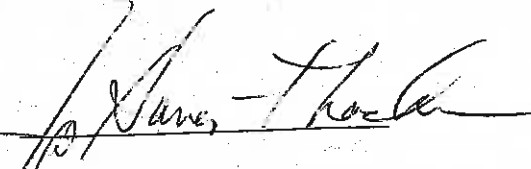
Next Meeting: April 19, 2012: TBA (Bridgeport or Buckhannon)

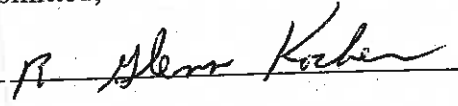
IX. 2012 Proposed Meeting Schedule:

January 19, 2012 @ Marion County
March 15, 2012 @ Oglebay
April 19, 2012 @ Bridgeport or Buckhannon
June 21, 2012
August 16, 2012
October 18, 2012
November 15, 2012 @ Oglebay

All Meetings will begin at 10:30 a.m. with AWVSWA Board Meeting to follow at 1:00 p.m.
Meeting locations, not listed, TBA and announced 30 days in advance.

Respectfully submitted,


Joyce Harris-Thacker, Chairman


R. Glenn Kocher, Secretary