

# Association of West Virginia Solid Waste Authorities

## Meeting Minutes – April 19, 2012

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The April 19, 2012 meeting of the AWVSWA was held at the Stokert Youth Center in Buckhannon, West Virginia.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker welcomed and thanked all for attending.
- II. **Establish Quorum /Call to Order:** Roll call was taken. The following officers and directors attend the meeting in person: Joyce Harris-Thacker, Chair; Glenn Kocher, Secretary; Mike Reese, Director; Bobbi Benson, Laura Stiller, and Melissa Kennedy. Jeff Palmer, Vice Chair; Howard Coffield, Director; Roger Frame, Paul Hayes, and Mark Holstein attended via conference call. Joyce Harris-Thacker, Chair, declared that there was a quorum of the executive board present and called the meeting to order.
- III. **Minutes:** The minutes of the March 15, 2012 meeting were distributed at the meeting and via e-mail. Glenn Kocher moved to approve the minutes of the March 15, 2012 meeting as amended. Howard Coffield seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** No Treasurer's Report.
- V. **Old Business:**
  1. **2011 Audit/Financial Review:** No report.
- VI. **New Business:**
  1. **Conference Planning Updates – 2012 Oglebay:** Laura Stiller reported that the agenda format will stay the same with all conference activities to be held at Oglebay. Cabela's and hopefully other merchants at the Highlands and in Wheeling will be contacted for discount coupons that attendees (and or attendee quests) may use before, during, or after the conference. Conference attendee quests will also be offered activities to participate in at Oglebay.
  2. **2013 Conference Bids:** Ms. Stiller reported that several places have been contacted for a bid for the 2013 conference, with only one reply at this time from the Stonewall Resort. Oglebay was also asked to prepare a bid.
  3. **REAP/DEP MOU Increase:** Chair Joyce Harris-Thacker reported that she did send an email to Sandy Rogers requesting an increase from the DEP on the MOU for the conference. Laura Stiller will prepare and letter to send to the DEP.
  4. **College Scholarships:** There were questions and concerns about higher education scholarships but no report or plan was presented. Glenn Kocher moved to suspend offering any higher education scholarships until a detailed plan is submitted that includes eligibility rules, a funding source and sustainability. Howard Coffield seconded the motion. There was discussion about the scholarships. The motion passed unanimously.

2. Legislative Updates: Chair Joyce Harris-Thacker shared that she did receive a report that had been prepared by Paul Hayes of the WV Solid Waste Management Board. The report was only about bills that had been passed and signed by the governor. The report is also available on the WWSWMB website.
3. Website Updates: The AWVSWA website still needs to be updated. AWVSWA officer and director information and bylaws changes were reviewed and Mrs. Harlan will forward the updated information to Phil Mann at the WV Solid Waste Management Board and ask him to update the website.

VII. Solid Waste Issues from the Floor:

Conference Scholarships: There were questions and concerns about offering conference scholarships. It was decided that the scholarship committee needs to get a plan and criteria in place to determine if conference scholarships could be available.

- VIII. Adjournment: Glenn Kocher moved to adjourn the meeting. Seconded by Howard Coffield. The motion passed unanimously

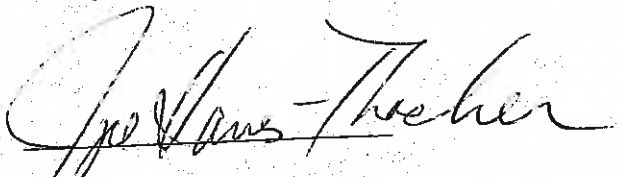
Next Meeting: June 21, 2012: Location TBA

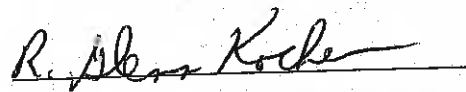
IX. 2012 Proposed Meeting Schedule:

January 19, 2012 @ Marion County  
March 15, 2012 @ Oglebay  
April 19, 2012 @ Bridgeport or Buckhannon  
June 21, 2012 @ TBA  
August 16, 2012  
October 18, 2012  
November 15, 2012 @ Oglebay

All Meetings will begin at 10:30 a.m. with AWVSWA Board Meeting to follow at 1:00 p.m.  
Meeting locations, not listed, TBA and announced 30 days in advance.

Respectfully submitted,

  
Joyce Harris-Thacker, Chairman

  
R. Glenn Kocher, Secretary

# Association of West Virginia Solid Waste Authorities

## Meeting Minutes – August 16, 2012

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The August 16, 2012 meeting of the AWVSWA was held at the Panera Bread Restaurant in Clarksburg, West Virginia.

- I. **Welcome and Introductions:** Chair Joyce Harris-Thacker called the meeting to order and thanked all for attending.
- II. **Establish Quorum /Call to Order:** The following attended the meeting in person: Joyce Harris-Thacker, Howard Coffield, Michael Reese, and Glenn Kocher. Sherrie Hunter attended via conference call. Joyce Harris-Thacker, Chair, declared a quorum of the executive board present and called the meeting to order.
- III. **Minutes:** The minutes of the June 21, 2012 were distributed at the meeting and via e-mail. Howard Coffield moved to approve the minutes. Michael Reese seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** Joyce Harris-Thacker reported that the balance of the general account as of August 16, 2012 was \$38,857.38. The balance of the education account as of August 16, 2012 was \$15,989.28. Howard Coffield moved to file the report for audit. Glenn Kocher seconded the motion. The motion carried. As of August 16, 2012, thirty SWA's have paid dues; Doddridge, Lincoln, Putnam, Tucker, Webster, Brooke, Cabell, Jackson, Greenbrier, Kanawha, Marion, Marshall, Monongalia, Wood, Boone, Braxton, Harrison, Logan, Mason, Pleasants, Tyler, Wetzel, Jefferson, Ohio, Region Eight, Pocahontas, Raleigh, Upshur, Wirt, and Morgan. Eighteen have not paid.
- IV. **Old Business:**
  1. **2011 Audit/Financial Review:** Joyce Harris-Thacker reported that the audit is complete.
  2. **Website Updates:** Chair Joyce Harris-Thacker reported some of the updates have been completed. Mr. Reese reported that AWVSWA officer information, and conference registration information have been updated on the website but meeting minutes from 2003 to 2006 still need to be updated.
  3. **REAP/DEP MOU Increase:** Chair Joyce Harris-Thacker reported on a revised MOU from WV DEP REAP signed by Danny Haught for a total of \$18,000.00 for the 2012 Conference combined conference. Howard Coffield moved to allow Chair Joyce Harris-Thacker to sign the MOU on behalf of the AWVSWA. Glenn Kocher seconded the motion. The motion passed unanimously.
- V. **New Business:**
  1. **Conference Planning Updates – 2012 Oglebay:** Laura Stiller reported the speakers and tentative agenda have been set. The committee is waiting for confirmation from the speakers, and still needs to work on exhibitors, sponsors, and items for conference attendee bags. Laura Stiller is no longer employed at the Monongalia County SWA but will continue to chair the conference, with the help of Carol Throckmorton.

2. AWVSWA Admin Support: Chair Joyce Harris Thacker reported that monies have been set aside for the conference chairperson. Howard Coffield moved that Laura Stiller's conference planning and conference expenses including travel, lodging, and meals be paid for by the AWVSWA. Mike Reese seconded the motion. The motion passed unanimously. Chair Joyce Harris Thacker reported that Rebecca Harlan and the Brooke County Solid Waste Authority are still considering becoming the permanent address and treasurer support for the AWVSWA.

3. 2013 Conference Bids: Laura Stiller reported The four bids for the 2013 conference received from Canaan Valley, Oglebay, Snowshoe, and Stonewall have been reviewed by committee members. An exact date, pricing and availability needs to be determined, and then bid sheets will be prepared and submitted to these locations for final pricing. The bids will once again be reviewed and the conference location decided at the September 20, 2012 board meeting. The meeting will be held at Oglebay in Wheeling or at the Panera Bread Restaurant in Clarksburg, W.V.

4. College Scholarships: Sherrie Hunter reported on the most recent meetings and teleconference of the scholarship committee. SWANNA scholarship guidelines have been reviewed and some of the guidelines are being considered to use as a model for the AWVSWA to set up its own scholarship guidelines. It was decided to get all the guidelines prepared to be voted on at the business meeting and then acted on. Mike Reese will prepare a proposed list of guidelines to be voted on at the conference.

5. Legislative Updates: There were no legislative updates discussed at this time.

6. Nominating Committee: Chair Joyce Harris-Thacker reported that the nominating committee needs to be activated to obtain candidates for the Chair, Vice Chair, and two director positions as Joyce Harris Thacker, Jeff Palmer, Directors Mike Eltzroth, and Mike Reese terms end this year.

VI. Solid Waste Issues from the Floor: There were no solid waste issues from the floor.

VII. Adjournment: Howard Coffield moved to adjourn the meeting. Glenn Kocher seconded the motion. The meeting adjourned at 1:25 p.m.

VIII. 2012 Proposed Meeting Schedule:

January 19, 2012 @ Marion County

March 15, 2012 @ Oglebay

April 19, 2012 @ Bridgeport or Buckhannon

June 21, 2012 @ Panera Bread Restaurant, Clarksburg

August 16, 2012 @ Panera Bread Restaurant, Clarksburg

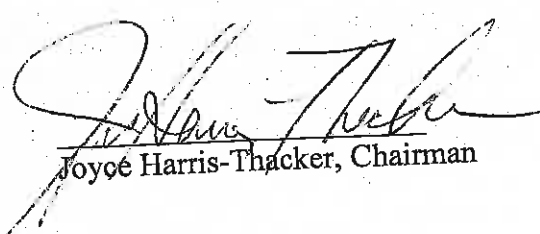
September 20, 2012 @ Oglebay Resort in Wheeling, WV.

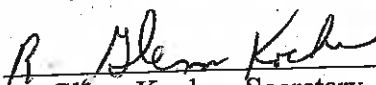
October 18, 2012 TBA

November 15, 2012 @ Oglebay

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