

Association of West Virginia Solid Waste Authorities

May 23, 2013 - Board Meeting Minutes -CORRECTED

The regular meeting of the Association of West Virginia Solid Waste Authorities met on Thursday, May 23, 2013 at the WV DEP Offices in Charleston, WV. Those in attendance were Vice-Chairman-Sherrie Hunter, Treasurer-Michael Reese, Howard Sharpe, Mrs. Sharpe, and Paul Hayes. Jeff Palmer, Glenn Kocher, Howard Coffield, Lynne Lashley, and Karen Williams attended via conference call.

- I. **Welcome and Introductions:** Chair Jeff Palmer welcome all attending in person and via conference call.
- II. **Opening Comments:** Chair Jeff Palmer called the meeting to order at 1:00 p.m., and declared a quorum.
- III. **Minutes:** Lynne Lashley moved to accept the April 18, 2013 AWVSWA meeting minutes. Howard Coffield seconded the motion. There was discussion about the corrections that need to be made to the April meeting minutes. Lynne Lashley moved to accept the April 2013 meeting minutes as corrected. Sherrie Hunter seconded the motion. The motion passed unanimously.
- IV. **Treasurer's Report:** Mr. Reese reported that as of May 14, 2013, the balance of the education account is \$20,933.14. The balance of the general account is \$35,671.43. Howard Coffield moved to file the treasurer's report for audit. Sherrie Hunter seconded the motion.
- V. **Old Business:**
 - A. **Financial Items:**
 1. **501 C 3 Tax Exempt Status:** Mr. Reese reported that he had contacted the IRS several times to correct AWVSWA contact information, including the AWVSWA-Ripley address and tax exempt status. As of the May, 29, 2013 the information had still not been updated. Mr. Reese reported that he did get to speak to an IRS representative about the tax exempt status and learned that the AWVSWA 501C3 status is, and will always be revoked, and the current 501 C 6 is on the website. Mr. Reese also reported the website is only updated on the 2nd Monday of each month so hopefully the information will be updated for the June 2013 meetings. Tax exempt information is available at www.irs.gov/uhc. (see-tax stats for exempt organizations). The 990 report will be completed with the financial review/audit this year.
 2. **2012 Conference: Outstanding conference registrations and unpaid invoices:**

The AWVSWA did receive a letter from Steve Garrett of the Raleigh County Solid Waste Authority requesting that he not be charged for his wife's attendance at the conference as she was not pre-registered, and did not get to participate in the conference in anyway as they had to leave due to a family emergency just as the conference was beginning. Lynne Lashley moved to rescind the unpaid registration for Mrs. Brenda Garrett. Howard Coffield seconded the motion. The motion passed unanimously. Mr. Reese reported that all monies for the 2012 Educational Conference have now been collected.

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3. **Financial Reviews and/or Audits:** Mr. Reese reported that he received two letters of engagement for the AWVSWA FY 2012 financial records. Teed & Associates provided a very detail proposal with a price of \$2,300.00. Tetrick and Bartlett's cost will range from \$1,500.00 to 2,000.00 depending on what they get into while performing the review. Three companies were contacted for prices, and only two letters of engagements were received. Both estimates include completing the 990 report. No other letters of engagement were received. Sherrie Hunter moved to accept the Teed & Associates proposal for the FY 2012 financial records. Howard Coffield seconded the motion. The motion passed unanimously.

B. **2013 Conference Planning:** Chair Jeff Palmer reported that for the most part the speakers are coming along. The main thing right now is getting the entertainment and keynote speaker worked out. Recycle Trash has not gotten back to Carol Throckmorton, may have to try to get Davison Brothers. Howard Coffield suggested Judge Potter from Tennessee as a possible keynote speaker.

Chair Palmer reported that Mr. Sayre had shared at the conference planning meeting that the Chinese are getting picky about what recycling materials they are accepting. It is called Green Fin; not wanting more than 1 ½% contaminated recyclable materials. This could result in moving paper, plastics, and electronics.

C. **Scholarship Committee:** Chair Jeff Palmer reported that the scholarship information was submitted to the solid waste authorities notifying them of the intent to create the scholarship, and requesting that any comments, questions, or suggestions be submitted by the April 18, 2013 board meeting for consideration. Chair Palmer reported that he has not received any comments about the scholarship information. Sherrie Hunter moved to accept the AWVSWA Scholarship awards program with the understanding that at some point in time that it might have a name attached to it. At the present time the scholarship will be known as the AWVSWA Scholarship Awards Program. The first awards to be given out at the Annual Meeting in 2014. Howard Coffield seconded the motion. The motion passed unanimously. Mrs. Hunter thanked all who participated and serve on the scholarship committee.

D. **Bylaws:** Mike Reese reported that as a result of forming the scholarship, changes to the bylaws were emailed and/or sent to the solid waste authorities to address the scholarship and other items that need to be included in the AWVSWA bylaws, as there is no differentiation in the accounts. Mr. Reese reported that we need to identify all the accounts and include the scholarship account. It will define what the scholarship committee is and includes the AWVSWA established scholarships. The proposed changes need to be re-sent to the solid waste authorities and ask for comments again.

E. **Website:** Chair Jeff Palmer reported that website fee was renewed for the next few years; there are still some things that need to be updated, and he will work with Roger Frame to get correct info and contact Phil Mann at the WV SWMB to make those changes.

F. **Solid Waste Issues from the Floor:** Mr. Kocher reported that last month he had reported that ERS (Electronic Recycling Services) in Bellaire was not accepting televisions anymore, but are now, just

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charging a large fee for doing so. Mr. Kocher reported that the Brooke County Solid Waste Authority is now working with E-Scrap out of Cleveland, Ohio, and he will share the contact information.

Sherrie Hunter asked about Republic Services, a conference sponsor, and why it took so long to get their check for the sponsorship. Howard Coffield shared that he thought it was due to the fact Republic Service was in the middle of a company name change from Allied Waste.

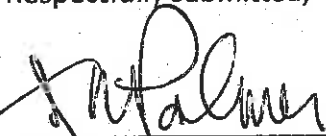
There were comments about the Marble King presentation at the last conference and about approaching Beri Fox, of Marble King to be a corporate sponsor.

VI. New Business:

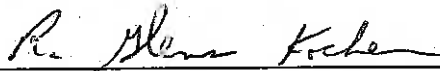
VII. Member's Forum:

- A. **Next Meeting:** The next meeting is tentatively scheduled for June in Parkersburg, W.V., and July at Canaan Valley.
- B. **Adjourn:** Howard Coffield moved to adjourn the meeting. Sherrie Hunter seconded the motion. The motion passed unanimously.

Respectfully submitted,



Jeff Palmer, Chairman



Glenn Kocher, Secretary

