

Association of West Virginia Solid Waste Authorities

May 21, 2015 - Board Meeting Minutes

The regular meeting of the Association of West Virginia Solid Waste Authorities was held on Thursday, March May 21, 2015 via conference call. Jeff Palmer, Mike Grunau, Mike Reese, Terri Tyler, Tammy Bonar, Howard Coffield, Roger Frame, Chris _____ (Marion County) attended via conference call.

I. Welcome and Introductions: Chair Jeff Palmer welcomed all attending.

II. Opening Comments: Mr. Palmer called the meeting to order at 1:00 p.m., and declared a quorum.

III. Minutes: Minutes will be provided at the June meeting.

IV. Treasurer's Report: The treasurer's report was emailed and available at the meeting. Mr. Reese reported that as of April 30, the balance of the general account was \$36,559.64, the balance of the scholarship account was \$2,000.00 and the balance of the education account was \$45,019.94. Roger Frame moved to file the treasurer's report for audit. Howard Coffield seconded the motion.

V. Old Business:

None.

VI. New Business:

1. Financial Questions:

- a. Internal Financial Review – Mike Grunau and Tammy Bonar met on May 1. Mr. Grunau suggested that the Association review the internal financial review at the June meeting.
- b. General and Education Account Budget Preparation - Mr. Grunau and Ms. Bonar also prepared a general account budget. Mr. Palmer will send the budget to Charity Fellure to send to the membership for review.
- c. Liability Insurance Review – Mr. Grunau spoke with Debbie Wilson regarding the policy. The renewal date was May 8, 2015. It was determined that the current policy included \$1,250 for real property. It was suggested that that amount be increased to \$2,000 to meet the mandated minimum premium. Mr. Grunau also suggested that the Association include officers and directors coverage. That coverage has already been included in the budget.

2. Scholarship Committee Report: Sherrie Hunter received eight applications for the scholarship. Ms. Hunter did a great job getting the word out about the scholarship. Howard Coffield made a motion to reimburse Ms. Hunter for postage that was used to mail out the scholarships. Roger Frame seconded the motion. The motion passed unanimously. Mr. Coffield also suggested adding \$50 to the scholarship account for postage.

3. Legislative Updates: None

4. Nominating Committee: Roger Frame is working on a list of nominations. Ms. Fellure will send out an email to the membership asking if anyone is willing to serve as a BOD or treasurer.

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5. **Website Updates:** Mike Reese stated that the link to the Bylaws is not working.
6. **Conference -**
- a. The Conference Planning Committee has been visiting locations for the 2016 conference. We will have an update at the June meeting.
7. **Miscellaneous Items:**
- a. Status of Bylaw Revision – Changes were made to a previous version of the Bylaws. The update will be completed and available at the June meeting.

VII. Solid Waste Issues from the Floor:

- A. 1. Monthly meeting where lunch is supplied should be paid out of what budget? Mr. Reese stated that lunch isn't included in either budget. Howard Coffield made a motion to add lunch to the educational account budget. Roger Frame seconded the motion. The motion passed unanimously.
- B. **Next Meeting:** The next meeting is scheduled for June 18, 2015 at 1:00 p.m. at the Old Parkersburg Courthouse, Parkersburg, WV.
- C. **Adjourn:** Mike Reese moved to adjourn the meeting at 1:55 p.m. Roger Frame seconded the motion. The motion passed unanimously.

VIII. 2015 Proposed Meeting Schedule:

June 18, 2015 @ Parkersburg Old Courthouse, Parkersburg

July 16, 2015 @ No Meeting

August 20, 2015 @ Parkersburg Old Courthouse, Parkersburg

September 17, 2015 @ Parkersburg Old Courthouse, Parkersburg

October 24-27, 2015 @ Canaan Valley Resort

November 19, 2015 @ Parkersburg Old Courthouse, Parkersburg

Respectfully submitted,

Jeff Palmer, Chairman

Charity Fellure, Secretary